

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on September 27, 2017 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Alvarez	Charles Bramble 1615 S. Central Ave.
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Johnston	R. Smith	
J. Santagata	R. Casella	

Chairman Santagata opened the floor to the public. In attendance was Charles Bramble who lives at 1615 S. Central Avenue and Louis Drive requesting an update on the sanitary sewer extension project down Louis Drive. Robert Smith of Remington, Vernick & Walberg stated that the bid specs and the plans are essentially complete. The engineer had asked the Borough of Buena to set up a meeting with the residents because they wanted to talk about access to the road and the inconveniences that the residents will incur during the project. That meeting has not been set up yet. The other issue is that we have still not gotten our extension for the permit for the project from the NJDEP. We cannot start any construction on the project until we receive that permit extension from the NJDEP. Mr. Bramble stated that he spoke with the Mayor Zappariello and was told that there was an issue with access to the far end. Mr. Smith stated that the Borough reached out to the property owner of an adjoining property to obtain a temporary access agreement so that there will be an alternate means of access to the project not just for residents but for emergency vehicles as well. Mr. Smith will reach out to the Borough to get that meeting set up because they want all of the residents to be advised of what they will be dealing with. Anything that will be done to accommodate the residents during construction will be incorporated into the bid document so there are no added costs to the BBMUA down the road once the project is under construction. Mr. Bramble stated that when he spoke to the BBMUA Plant Superintendent, Alan Zorzi, one of the concerns was having the project done at this time of year because of the water table, and weather and what not. Now we are looking into going into November, December where there will definitely be a weather issue. Mr. Bramble asked if they can even see the project

happening this year. Mr. Smith said that is a good question. Mr. Smith reiterated that the biggest issue we have to face right now is the permit extension from the NJDEP. Mr. Smith said he will follow up with the NJDEP and the Borough of Buena tomorrow and will have an answer by the next meeting.

Robert Smith of Remington, Vernick & Walberg provided the board with a copy of the letter he sent to Anthony Dardis of Emerald Equipment Systems, Inc. transmitting a fully executed contract for the Furnishing and Delivery of a Sludge Composting Screening System for their records. Mr. Smith instructed Mr. Dardis to contact Plant Superintendent Alan Zorzi to schedule delivery of the new screen.

Robert Smith of Remington, Vernick & Walberg received an email from Lisa Myers of A.C. Schultes requesting payment status on the invoice for the work performed on Well No. 3. Mr. Smith advised Ms. Myers that he sent the payment certificate to Alex Rodack on 2/14/17 and again on 7/25/17 for signature and never received it back signed where indicated so payment could be processed. Mr. Smith also informed Ms. Myers that he needed certified payrolls for the punchlist work as well as an original Certification of Site Safety Conditions form for 12/20 and 12/21. Once this information is received a final change order will be prepared and a list of close out documents will be provided as required. Ms. Myers sent the certified payrolls for the punchlist work and the Site Safety Conditions forms as requested. Once the originals are received and Alex gets the payment certificate to Mr. Smith payment will be made.

m/Baker s/Delano adopt resolution R-28-2017 authorizing a meeting of the BBMUA closed to the public for the purpose of possible litigation pursuant to N.J.S.A. 10:4-12 (b)(7) at 7:09 pm. m/passed

m/Baker s/Santagata to end closed session meeting and reopen the regular meeting at 7:26 pm. m/passed

Secretary/Treasurer Cheryl Santore informed the board that the RFP bids for the Risk Management Consultant Services were received and opened on September 20, 2017 at 10:30 am. The results presented to the Board were as follows:

BCA Insurance Group
100 Centre Blvd., Suite C
Marlton, NJ 08053
(BBMUA's Consultant since 1997)

Rate of 4% of Annual NJUAIJF/MEL
Assessment Per Year

Insurance Agencies, Inc.
1601 New Road, Suite 100
Northfield, NJ 08225

Rate of 5% of Annual NJUAIJF/MEL
Assessment Per Year

Therefore the Board decided to go with the lowest bidder.

m/Baker s/Delano to adopt Resolution R-29-2017 awarding the contract for professional services pursuant to the fair and open process to BCA Insurance Group for Risk Management Services for a period of three years beginning January 1, 2018.

m/passed

At the last regular meeting the board discussed a letter that was received from Charles Gabage sent on behalf of his client Hans Lampart regarding a meeting to discuss the water and sewer rates for Buena Garden Apartments. The board stated that they were not interested in a meeting as they didn't feel this would resolve the issue. Ms. Santore asked the Board if we should have the BBMUA Solicitor respond to Mr. Gabage with a letter stating that our stance matches that of Mayor Zappariello and we will not be having a meeting? The Board agreed that the Solicitor should prepare a letter and forward it to Mr. Gabage. Ms. Santore will forward copies of all correspondence to Michael Testa Jr. and Robert Casella at Testa, Heck, Testa & White's office so they can prepare this.

m/Baker s/Johnston to approve the minutes of the regular meeting held on September 13, 2017.

m/passed

Plant Superintendent Alan Zorzi informed the board that a letter was received from Paula Blaze, Research Scientist for the State of NJ DEP Office of Quality Assurance regarding our Lab Certification No. 01204 on-site assessment that was conducted on September 5, 2017 by Caitie Van Sciver and a report was provided. The deficiencies in the report have already been addressed and corrected.

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 6.

m/passed

The next regular meeting will be held on October 11, 2017 at 7:00 p.m.

m/Formisano s/Johnston to adjourn the meeting 7:41 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary